



Recognition of Prior Learning Opportunities

The University is keen to consider applications based on the Recognition of Prior Learning (RPL). If when you apply you realise that you have completed part of the learning you will be undertaking as you follow your chosen course of study already at another institution and have certification for this learning then tell the Admissions Officer in Registry that you have. The Admissions Officer will put you in touch with the Admissions Tutor in the faculty who will guide you through the procedure. In this case you will be asked to complete a form, working together with the Admissions Tutor in the faculty, mapping the learning outcomes you've already achieved against those set for the programme you've chosen. This form will be checked and confirmed and you will be informed of the outcome as soon as possible. The outcome, if you are successful in your application, is likely to be one of two:

- 1) You will be granted advanced standing; that is, you will enter the second or third year of a programme directly
- 2) You will be granted exemption; that is, you will not have to take all the modules of the programme you have chosen.

If you believe that you have already acquired part of the learning you will be undertaking as you follow your chosen course of study as a result of your experience (it may be that your job has meant that you have already covered some of what is going to be studied) then tell the Admissions Officer in Registry that you have. The Admissions Officer will put you in touch with the Admissions Tutor in the faculty who will guide you through the procedure. If your claim is in respect of 40 credits or less or one-third of a programme or less (whichever is the lesser) then your claim will be considered by the University's Recognition of Prior Experiential Learning Board and the outcome, if you are successful in your claim, will be that you will not have to take all the modules of the programme you have chosen.

If your claim is for more than 40 credits or for more than one-third of a programme then you will be invited to take the Recognition and Accreditation of Learning module. The University will consider claims for up to two-thirds of an undergraduate programme (240 credits) or up to two-thirds of a postgraduate taught programme (120 credits).

More details may be found in the Academic Quality Handbook, Chapter 10, 'Placement learning; work-based learning; recognition of prior learning', section 10.4, 'Recognition of prior learning procedure', to be found at http://www.trinitysaintdavid.ac.uk/en/media/uniweb/content/documents/departments/qualityassuranceunit/academicqualityhandbook/Chapter_10_Placement_Learning_WBL_Recognition_of_Prior_Learning_Pages_219-240.pdf

Registry Admissions Tutors may be contacted through the Registry main office telephone numbers or email addresses. Please see the University web site for contact details.